

Electrical Order Form 2020 (Space Only Stand)

Concept Zone Exhibitions

Email: production@conceptzone.net

Contact: +971 4 886 7611



PLACE YOUR ORDER BEFORE
1st March 2020



Please complete the order form and return it by email to production@conceptzone.net on or before deadline date to avoid surcharge

Stand No.		Exhibitor Company Name	
<i>Invoicing Details:</i> Company Name (to appear on the invoice) Company Billing Address			
VAT Reg. No.			
Email address (to send the invoice)		Contact No.	
Contact Person		Signature	

- Mains supplies to Space Only stands are **not** included in the space rental charges.
- The rates below include current consumption.
- Please note rates are subject to increase from the venue or organiser.
- Exhibitors / Contractors are required to order mains power supply for the show days and bring their own DB unless ordered otherwise.
- Mains power supply will only be activated and energised on the last day of the build-up, a day prior to the show.
- An Energising Form must be completed and signed at our Concept Zone Helpdesk onsite during build-up to activate the stand power.
- Mains power supply must be switched off every day at the end of every show; unless otherwise a 24-HR continuous power has been ordered. In the case the power has not been switched off, a surcharge of 30% based on the overall power consumption ordered will be imposed.
- Mains power supply does not come with a Distribution Board; it should be provided by the Exhibitor/Contractor.
- **ELECTRICAL ORDER WILL NOT BE PROCESSED WITHOUT THE COMPLETED GRID PLAN.**

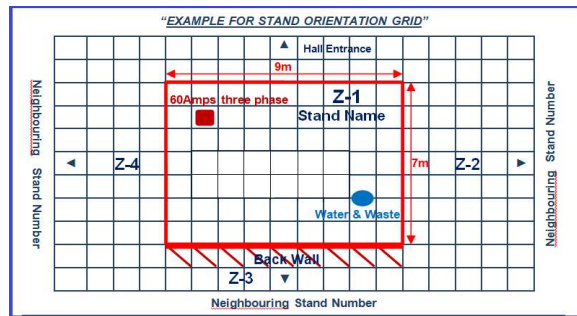
ITEM DESCRIPTION	PRICE UNTIL 1 st March 2020		PRICE FROM 1 st March 2020		QTY	TOTAL	
	USD	AED	USD	AED		USD	AED
16Amps single phase - <i>BuildUpPower</i>	180.00	660.00	269.00	990.00			
16 Amps single phase main (Upto 30 Sqm.)	399.00	1,467.00	435.00	1,600.00			
32 Amps three phase main (Above 31 Sqm.)	798.00	2,931.00	943.00	3,465.00			
Single phase distribution board	327.00	1,231.00	491.00	1,849.00			
Three phase distribution board	603.00	2,270.00	905.00	3,407.00			
24 Hour supply = current rate + 30%	Upon Request		Upon Request				

SUBTOTAL (AED)	
HANDLING FEE (10.00 AED)	
VAT 5% (AED)	
TOTAL AMOUNT INCLUDING VAT (AED)	

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PLEASE COMPLETE THE GRID PLAN TO INDICATE THE PREFERRED LOCATION OF MAINS POWER CABLE



Neighbouring Stand Number _____

Neighbouring Stand Number _____						▲														
	◀																			▶
							▼													

Neighbouring Stand Number _____

Neighbouring Stand Number _____

PLEASE SPECIFY THE FOLLOWING:	
Position of the ordered item (mark on the grid with an X):	
Dimensions of the stand (each square of the grid can denote 1 m ² or ¼ m ² etc)	

- TERMS AND CONDITIONS:**
- Prices on this form are exclusive of 5% VAT.
 - All orders must be placed in writing. No services shall be performed unless, Concept Zone accepts the order. Concept Zone at its sole discretion reserves the right to substitute unavailable items of a similar quality, specification and performance.
 - All confirmed orders will be processed, and an invoice will be sent within 3-5 working days.
 - Please contact Concept Zone if invoice has not been received after 5 working days from date of order.
 - Mains power cable will be located at the discretion of Concept Zone, unless otherwise **completed grid plan is submitted**.
 - Any cable relocations onsite due to the incorrect grid plan submitted, will incur a surcharge.
 - Rates are on a rental basis for the duration of the exhibition.
 - Exhibitors will be held responsible for any loss or damage of parts.
 - If mains power is required during the build-up for testing, a surcharge of 30% based on the power supply ordered will be imposed.
 - If stand requires 24-hour power supply, a surcharge of 30% based on the power supply ordered will be imposed.
 - The exhibitor or stand contractor (not Concept Zone) is responsible to provide all electrical connections and fittings e.g. lights and plug sockets, and to ensure that all connections are completed within the required timeframe.
 - The full invoice value must be paid in AED or USD currency **15 days prior to the show opening date**.
 - All orders received after **1st March 2020**, will incur surcharges and subject to item availability.

CANCELLATION POLICY - Cancellations must be made in writing or sending an email to production@conceptzone.net

Before deadline date: **No cancellation fees**

After the deadline date until build-up: **100% cancellation fees**

I HEREBY CONFIRM THE ORDERS INDICATED ON THIS ORDER FORM & AGREE WITH THE TERMS & CONDITIONS STATED ABOVE			
NAME		SIGNATURE	
POSITION		DATE	